

NAME:

CLASS:



Learning intention:

We are learning how to communicate by email

Success criteria:

I can locate my email account

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To complete this activity, you will need access to the internet.

1.	Open a web browser like Google Chrome or Internet Explorer
2.	Search for “NSW student portal”
3.	Use the ‘log in’ option on the top right to select “Student Portal”
4.	Enter your username and password, the same one you use to access our network at school. This will bring you to your Student Portal
5.	Look near the top left side of the Portal and find the Email link. This is near to the Oliver Library link that we used in school last term.
6.	Open the Email link – you have found your email account!