



## Download & Install Zoom

Click the appropriate link to download Zoom on your device. Windows & Mac : <http://zoom.us/download>  
(download the Zoom Client for Meetings)

iOS: <https://itunes.apple.com/us/app/id546505307>

Android:

<https://play.google.com/store/apps/details?id=us.zoom.videomeetings>

## Join a Meeting

Join Using a Meeting ID You can use a 9, 10 or 11 digit meeting ID to join a meeting.

1. Open the Zoom Application.
2. Click the blue Join a Meeting button.
3. Enter your 9 or 10 digit Meeting ID and Your Name.
4. Enter the passcode.
5. Click Join.

## Quick Tips for Using Zoom

- If you are using an external camera and/or microphone be sure to plug them in before opening the Zoom application. We recommend using a headset if possible.
- Only 1 microphone and speaker system should be active per physical location. Otherwise the 2 systems may cause a loud screeching sound.
- You cannot record unless you are the meeting host, or the meeting host allows you permission to record.

## Expectations

By agreeing to join the Zoom meeting, you agree to not record or take photos/screenshots of the meeting. This is a privacy measure to protect the children as there are children in the class that may have restricted photo permissions.

- Parents can help their child set up devices, but should not join any group/class chats being moderated by the teacher
- Leave the chat promptly after the session
- Blur your background or set your background to an APPROPRIATE static picture
- You may choose to join in using the microphone only and not the video option.